



"SRI GANESHAYA NAMAHA"
BHAGYANAGAR GANESH UTSAV SAMITHI

Baheti Bhavan, Siddiamber Bazar,
 Hyderabad-12. Ph: 040-24740044.



INTIMATION LETTER FOR LORD GANESH INSTALATION

To,
 THE CIRCLE INSPECTOR OF POLICE / A.C.P. OF POLICE

.....

.....Division, East / West / Central / North / South / Zone, Hyd / Cyberabad.

SUB : Intimation regarding installation of Lord Ganesh Idols in Mandapams onand
 Grand Immersion Procession on

Respected Sir,

I.....Resident of H.No.....
 Area.....submits as follows regarding Ganesh Festivals in our locality.

- 1) Name of the Organisation / Association :.....
- 2) Name and Address of the organiser :.....
 with Mobile Number :.....
- 3) Place of Installation with Address :.....
- 4) Height of the idol :.....
- 5) Proposed Route, Place and time of Starting :.....
 of the Immersion Procession :.....
- 6) Mode of Transport of the idol for Immersion :.....
- 7) Name and addresses of the volunteers who will be guarding the idol round the clock

Name	Age	Address	Mobile No. & Email
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- 1.
- 2.
- 3.
- 4.

- 8) E-Seva Challan no for loud speaker :.....
 (Note: Loud Speaker charges Rs. 100/- for all days through E-Seva Challan)
- 9) Proposed Cultural programmes during the Festival :.....
 With Dates and Time :.....

Thanking you Sir,

Name :

Yours faithfully

Designation :

Ph. / Cell :

Signature :